



PETENGINEERINGCOLLEGE

An ISO 9001:2015 Certified Institution

Approved by AICTE, Recognized by Government of Tamil Nadu and Affiliated to Anna University



FEEDBACK REVIEW COMMITTEE-I

DATE: 20/01/2016

Objective: The college is using the Students', staff, parents, alumina and employer feedback as a base to make improvements in the existing system after reviewing and analyzing it carefully.

It is proposed to form Feedback Review committee to analyze the feedbacks collected from stakeholders, give report and suggest necessary actions to be taken to improve further. Formation of Feedback Review Committee for kind approval.

Proposed Structure of Feedback Review Committee

Sl. No	Composition
1.	Principal
2.	Two Head of the Departments
3.	Two Senior faculty members
4.	Convener / HOD / Dean

Roles and Responsibility of the Feedback Review Committee

1. The committee will discuss the analysis of the feedback received from the college within one month from the date of collection of feedback.
2. The committee will give suggestions to improve the quality and standard of the institution based on the feedback received
3. The committee will try to improve the teaching learning process and to improve the environment for the learning.
4. The committee emphasis on transparency in detailing and communicating the educational provision to be provided. Teachers, professional support staff and students are all expected to contribute to the development of good practice in teaching, learning and assessment through regular review of policies and practices.
5. The committee will assist to improve the accountability of the staff for the betterment of the learning environment.
6. The committee will take responsibility to motivate the stake holders to give effective feedback for the betterment of the institution.
7. The committee will have the responsibility of sending the report to the members who have given feedback.

VALLIOOR-627 117, TIRUNELVELI DISTRICT, TAMIL NADU, INDIA

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E-mail: petengg.ac.in, Web: www.petengg.ac.in



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The coordinator of the Feedback Review Committee is responsible to organize the meeting in time, and convey the committee resolution to all the staff involved within two days for its implementation. The coordinator will also send the resolution of the committee to the IQAC and Governing Council for its approval in time. This committee shall hold its function upto 4 years from the date of appointment.

Outcome:

By implementing the Feedback Committee Report, the overall performance of the institution will improve in 360 degree.

[Handwritten Signature]
2-10/2024

IQAC COORDINATOR

[Handwritten Signature]
PRINCIPAL

[Handwritten Signature]
Principal
PET ENGINEERING COLLEGE
Valluoor - 627 117



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DATE: 20/01/2016

Objective: The college is using the Students', staff, parents, alumina and employer feedback as a base to make improvements in the existing system after reviewing and analyzing it carefully.

It is proposed to constitute the Feedback Review committee with the following members for kind approval.

Sl. No	Composition	Category	Member
1.	Chair Person	Head of the Institution	Dr. N. Mohamed Sheriff, Principal
2.	Two members for the Head of the Departments	Professor	Dr. S. BabuRangaRajan HOD/CSE
		Professor	Dr. A. Kalaiselvi HOD/MCA
3.	Two Senior faculty members	Professor	K. Madhan kumar HOD/ECE
		Assistant Professor	B. Shanmuga sundari AP/CSE
4.	Dean/Director/Senior HOD	Professor	Mr.S. Mookkan HOD/Maths

S. S. S.
20/01/2016

IQAC COORDINATOR

N. S. S.
PRINCIPAL

N. S. S.
Principal
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Ref. No. PETEC/NAAC/FRC/ MEMBER 1

Date: 03/07/2016

To

Mr.S.Babu Renga Rajan
Professor &HOD
Department of CSE
PET Engineering college
Vallioor..

Respected Sir ,

I am happy to inform you that you have been appointed as Member of Feedback Review Committee by the Governing Council of our college. The Roles and responsibilities of the FRC is enclosed herewith for your reference.

You are requested to be a member of the FRC and give your valuable suggestions for the betterment of our institution.

Thanking You,

Yours sincerely


Principal
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Ref. No. PETEC/NAAC/FRC/MEMBER 2

Date: 03/07/2016

To

Mrs. Kalaiselvi
Associate professor & HOD
Department of MCA
PET Engineering college,
Vallioor

Respected Madam,

I am happy to inform you that you have been appointed as Member of Feedback Review Committee by the Governing Council of our college. The Roles and responsibilities of the FRC is enclosed herewith for your reference.

You are requested to be a member of the FRC and give your valuable suggestions for the betterment of our institution.

Thanking You,

Yours sincerely

(Signature)

(Signature)
Principal
PET ENGINEERING COLLEGE
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Ref. No. PETEC/NAAC/FRC/MEMBER 3

Date: 03/07/2016

To

Mrs. Shanmuga Sundari,
Assistant professor,
Department of CSE,
PET Engineering college,
Vallioor.

Respected Madam,

I am happy to inform you that you have been appointed as Member of Feedback Review Committee by the Governing Council of our college. The Roles and responsibilities of the FRC is enclosed herewith for your reference.

You are requested to be a member of the FRC and give your valuable suggestions for the betterment of our institution.

Thanking You,

Yours sincerely

Henry

Henry
Principal
PET ENGINEERING COLLEGE
Vallioor - 627 117.

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Ref. No. PETEC/NAAC/FRC/MEMBER 4

Date: 03/07/2016

To

Mr.Dr.K. Madhan Kumar
Professor & HOD
Department of ECE
PET Engineering college .
Vallioor.

Respected Sir,


I am happy to inform you that you have been appointed as Member of Feedback Review Committee by the Governing Council of our college. The Roles and responsibilities of the FRC is enclosed herewith for your reference.

You are requested to be a member of the FRC and give your valuable suggestions for the betterment of our institution.

Thanking You,

Yours sincerely

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Principal
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Ref. No. PETEC/NAAC/FRC/MEMBER 5

Date: 03/07/2016

To

Mr.S.Mookan
Professor & HOD
Department of Mathematics
PET Engineering college .
Vallioor.

Respected Sir,

I am happy to inform you that you have been appointed as Member of Feedback Review Committee by the Governing Council of our college. The Roles and responsibilities of the FRC is enclosed herewith for your reference.

You are requested to be a member of the FRC and give your valuable suggestions for the betterment of our institution.

Thanking You,

Yours sincerely

[Signature]

[Signature]
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